

A meeting of the **REFERRALS (ASSESSMENT) SUB COMMITTEE** will be held in **MEETING ROOM MRO.1B, PATHFINDER HOUSE, ST. MARY'S STREET, HUNTINGDON, CAMBS, PE29 3TN** on **THURSDAY, 29 APRIL 2010 at 4:00 PM** and you are requested to attend for the transaction of the following business:-

APOLOGIES

1. MINUTES (Pages 1 - 4)

To approve as a correct record the Minutes of the meeting held on 31st March adjourned to 20th April 2010.

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please See Notes 1 and 2 below.

3. GUIDANCE TO ASSIST ASSESSMENT OF CASE (Pages 5 - 8)

- ◆ Local Assessment Case Handling Chart; and
- ◆ Guidance received from "Standards for England" on the conduct of an assessment

4. EXCLUSION OF THE PRESS AND PUBLIC

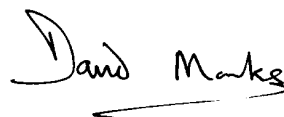
To resolve

that the public be excluded from the meeting because the business to be transacted contains exempt information under paragraph 7(c) relating to the deliberations of a Sub-Committee established under the provisions of Part 3 of the Local Government Act 2000.

5. PRE-ASSESSMENT REPORT AND ENQUIRIES - CASE NO. 30 (Pages 9 - 32)

Enclosed, pre-assessment report by the Monitoring Officer to which is attached various other correspondence/information to assist Members in assessing the case.

Dated this 23rd day of October 2011



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Ms C Deller, Democratic Services Manager, Tel No 01480 388007/e-mail: Christine.Deller@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Sub-Committee.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

Agenda Item 1

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the REFERRALS (ASSESSMENT) SUB COMMITTEE held in Meeting Room CVSO.1b, Civic Suite, Pathfinder House, St. Mary's Street, Huntingdon, Cambs, PE29 3TN on Wednesday, 31 March 2010.

PRESENT: Mr M Lynch - Chairman

Councillor A Hansard and Mr G Watkins

127. MINUTES

The Minutes of the meeting of the Sub-Committee held on 2nd March 2010 were approved as a correct record and signed by the Chairman.

128. MEMBERS' INTERESTS

No interests were declared.

129. GUIDANCE TO ASSIST ASSESSMENT OF CASES

The Guidance produced by Standards for England and collated by the Monitoring Officer to assist the Sub-Committee in their assessment of the cases submitted was received and noted.

130. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED

that the public be excluded from the meeting because the business to be transacted contains exempt information under paragraph 7 (c) related to the deliberations of a Sub-Committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000.

131. PRE-ASSESSMENT REPORT AND ENQUIRIES - CASE NO. 28

The Sub-Committee considered the following documents collated by the Monitoring Officer (copies of which are appended in the Minute Book) to assist their deliberations in respect of a complaint received against a Councillor serving on St. Ives Town Council -

- (a) original e-mail containing complaint from Councillor J D Ablewhite;
- (b) observations of Town Clerk, St. Ives Town Council;
- (c) Minutes of St. Ives Town Council dated 10th February 2010;
- (d) Minutes of St. Ives Town Council dated 10th March 2010; and
- (e) Registration of Interests Form - Councillor B Luter.

Further e-mails from the Town Clerk dated 30th March 2010 and a copy of the Agenda for a meeting of St. Ives Town Council held on

10th February 2010 were circulated at the meeting (a copy of these documents also are appended in the Minute Book).

132. PRE ASSESSMENT REPORT AND ENQUIRIES CASE NO 28

Members considered the allegation made in the case of Councillor B Luter of St. Ives Town Council seeking the advice of the Monitoring Officer as necessary. Whereupon, it was

RESOLVED

that no further action be taken in respect of the allegation made against Councillor B Luter for the reasons set out in the "Decision Notice - No Further Action" appended to these Minutes as no potential breach of the Code of Conduct was disclosed by the complaint.

133. PRE-ASSESSMENT REPORT AND ENQUIRIES - CASE NO. 29

Members considered the following documents collated by the Monitoring Officer (copies of which are appended in the Minute Book) to assist their deliberations in respect of a complaint received against two Councillors serving on Yaxley Parish Council -

- (a) original complaint form from Mrs J Rickman;
- (b) Minutes of Finance and General Purposes Committee - 17th November 2009;
- (c) Minutes of Council - 8th December 2009 and January 2010;
- (d) observations of Parish Clerk;
- (e) further information received from complainant; and
- (f) Registration of Interests forms - Councillor C Thorne and D Youles.

Further e-mails from Yaxley Parish Clerk dated 24th, 25th and 26th March 2010 were circulated at the meeting (a copy of these documents also are appended in the Minute Book).

134. INITIAL ASSESSMENT - CASE NO. 29

The Sub-Committee considered the allegations made in the case of Councillors D Youles and C Thorne of Yaxley Parish Council.

The Sub-Committee was made aware that the complainant had requested that the details of her identity be withheld from the Councillors against whom the complaints had been made. Requests are only granted in exceptional circumstances and only at the discretion of the Sub-Committee. Members considered that it might be difficult to investigate the complaint without making the complainants' identity known and were of the view that in, any event, the reasons that had been given by the complainant to remain anonymous were not sufficiently strong to warrant maintaining confidentiality in the cases submitted. As the Sub-Committee were minded to refuse the complainants request for confidentiality, Members

RESOLVED

that the meeting be adjourned to allow the Monitoring Officer

to offer the complainant the opportunity to withdraw her complaint rather than to proceed and, if necessary, to reveal her identity.

135. UPON RESUMPTION

At a meeting of the Referrals (Assessment) Sub-Committee held in Room MR01(a), Pathfinder House, St. Mary's Street, Huntingdon on Tuesday 20th April 2010.

PRESENT: Mr M Lynch - Chairman
Councillor A Hansard and Mr G Watkins.

136. INITIAL ASSESSMENT - CASE NO. 29 (CONTINUED)

Having been advised that the complainant wished to proceed with her complaints against Councillor C Thorne and D Youles of Yaxley Parish Council, the Sub-Committee

RESOLVED

- (a) that the allegation made against Councillor D Youles that he failed to comply with paragraph 4 (b) of Yaxley Parish Council's Code of Conduct be not referred for investigation and that no further action be taken in the case for the reasons set out in the "Decision Notice: No Further Action" appended to these Minutes;
- (b) that the allegations made against Councillor C Thorne, that he failed to comply with paragraphs 3 (2) (b) and 3 (2) (c) of Yaxley Parish Council's Code of Conduct be not referred for investigation and that no further action be taken in the case for the reasons set out in the "Decision Notice - No Further Action" appended to these Minutes; and
- (c) that the allegation made against Councillor C Thorne that he failed to comply with paragraphs 8, 9, 10 and 12 of Yaxley Parish Council's Code of Conduct be referred to the Monitoring Officer for investigation for the reasons set out in the "Decision Notice - No Further Action" appended to these Minutes.

Chairman

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DECISION NOTICE: NO FURTHER ACTION

Reference: Case No. 28

The Referrals (Assessment) Sub-Committee appointed by Huntingdonshire District Council resolved to exclude the public from the Sub-Committee's proceedings under paragraph 7(c) of Schedule 12A to the Local Government Act 1972 and paragraph 8(b) of the Standards Committee (England) Regulations 2008. In these circumstances, parties associated with the complaint are requested to exercise caution when discussing or passing on information that is in the notice or about the notice.

Complaint

On 31st March 2010, the Referrals (Assessment) Sub-Committee of this authority comprising Messrs M Lynch (Chairman) and G Watkins and Councillor A Hansard considered a complaint from Councillor J D Ablewhite concerning the conduct of Councillor B Luter, a Member of St Ives Town Council.

The complaint alleged that Councillor B Luter had breached paragraph 5 of the Town Council's Code of Conduct which states that –

"5. You must not conduct yourself in a manner which could reasonably be regarded as bringing your office or authority into disrepute".

The complaint alleged that Councillor Luter had brought his office as Mayor into disrepute by disregarding the Town Council's Standing Orders and by failing to discuss, without apparent reason, Item No. C238.4 of the Agenda of St Ives Town Council held on 10th February 2010.

Decision

In accordance with Section 57A(2) of the Local Government Act 2000, as amended, the Referrals (Assessment) Sub-Committee of the Standards Committee decided that no action should be taken in respect of the allegation.

Reasons for Decision

In reaching their conclusion the Sub-Committee concurred with the complainant that whilst action taken by the Mayor at the meeting of the Town Council on 10th February 2010 may have been inappropriate, it was their expectation that the Town Clerk should have interceded at the appropriate point in the meeting to advise the Council how to conduct their business in this respect in accordance with the Town Council's Standing Orders.

It also appeared from the Minutes that the Town Council as a body and not simply Councillor Luter as an individual, at the very least, had tacitly accepted that the report on the loan sanction would be deferred to their next meeting. Given that the circumstances of the complaint had arisen as a result of a failure of the administrative process and not solely due to the action of the Councillor concerned, the Sub-Committee concluded that no action should be taken in respect of the allegation.

However, the Sub-Committee has expressed the view that the e-mail dated 10th February 2010 which was sent by Councillor Luter to notify all Members of the Town Council of the

withdrawal of Item C238.4 should, more properly, have been sent by the Town Clerk and it would be their expectation that changes of this nature to Council business should be managed by the Town Clerk and not Council Members.

This Decision Notice is sent to the person making the allegation, the Member against whom the allegation was made and the Clerk to the appropriate Town or Parish Council.

Right of Review

At the written request of the complainant, the authority can review and change a decision not to refer an allegation for investigation or other action. A different sub-committee to that involved in the original decision will undertake the review.

We must receive the complainant's written request within 30 days from the date of this notice, explaining in detail on what grounds the decision should be reviewed.

If we receive a request for a review, we will deal with it within a maximum of three months of receipt.

Terms of Reference

The Local Government and Public Involvement in Health Act 2007 amends the Local Government Act 2000, which now provides for the local assessment of new complaints that Members of relevant authorities may have breached the Code of Conduct. The Standards Committee (England) Regulations 2008 relate to the conduct of local authority Members and the requirements for dealing with this.

The Regulations set out the framework for the operation of a locally based system for the assessment, referral and investigation of complaints of misconduct by Members of authorities. They amend and re-enact existing provisions in both the Relevant Authorities (Standards Committees) Regulations 2001, as amended, and the Local Authorities (Code of Conduct) (Local Determination) Regulations 2003, as amended.

Signed:  **Date:** 20/4/10

Mr M Lynch
Chairman of Sub-Committee

DECISION NOTICE: NO FURTHER ACTION

Reference: Case No. 29 (i)

The Referrals (Assessment) Sub-Committee appointed by Huntingdonshire District Council resolved to exclude the public from the Sub-Committee's proceedings under paragraph 7(c) of Schedule 12A to the Local Government Act 1972 and paragraph 8(b) of the Standards Committee (England) Regulations 2008. In these circumstances, parties associated with the complaint are requested to exercise caution when discussing or passing on information that is in the notice or about the notice.

Complaint

On 31st March and 20th April 2010 the Referrals (Assessment) Sub-Committee of this authority comprising Messrs M Lynch (Chairman) and G Watkins and Councillor A Hansard considered a complaint from Mrs J Rickman concerning the conduct of Councillor D C Youles, a Member of Yaxley Parish Council.

The complaint alleged that Councillor D C Youles had breached paragraph 4 (b) of the Parish Council's Code of Conduct which states that –

“4 (b) You must not prevent another person from gaining access to information to which that person is entitled to by law.”

The complaint alleged that Councillor Youles had proposed without reasonable justification that the press and public be excluded from meetings of the Parish Council during discussion on matters connected with Queens Park, Yaxley. It was also suggested that Councillor D C Youles (and the Council) had held meetings with a planning consultant over the same matter to which access for the public had been denied.

Decision

In accordance with Section 57A(2) of the Local Government Act 2000, as amended, the Referrals (Assessment) Sub-Committee of the Standards Committee decided that no action should be taken on the allegation.

Reasons for Decision

In reaching their conclusion the Sub-Committee were mindful of several factors.

It is the role of the Clerk to administer Council business and to publish Agenda for meetings of the Parish Council. It is the duty of the Clerk and not Councillors to specify the business, which it is proposed that the Parish Council should transact and to advise Members should the inclusion of an item on an Agenda be inappropriate or require the exclusion by resolution of the public by reason of the confidential nature of the business to be transacted. As such, it would have been the decision of the Council as a body and not Councillor Youles, as an individual, to exclude the public from the meeting(s) when business concerning Queens Park was discussed. It was for this reasons that the Sub-Committee concluded that no action should be taken in respect of the allegation.

To assist in their assessment of the complaint, the Sub-Committee received copies of Minutes of various meetings of Yaxley Parish Council and its Committees. The Sub-Committee was of the view that the Minutes published by the Parish Council were insufficiently detailed and did not present an adequate record of the acts and decisions of the Council. It also would have been the Sub-Committee's expectation that the Minutes should contain a summary of those items considered in private session which provided a record of their proceedings without disclosing any confidential information.

This Decision Notice is sent to the person making the allegation, the Member against whom the allegation was made and the Clerk to Yaxley Parish Council.

Right of Review

At the written request of the complainant, the authority can review and change a decision not to refer an allegation for investigation or other action. A different sub-committee to that involved in the original decision will undertake the review.

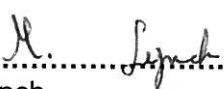
We must receive the complainant's written request within 30 days from the date of this notice, explaining in detail on what grounds the decision should be reviewed.

If we receive a request for a review, we will deal with it within a maximum of three months of receipt.

Terms of Reference

The Local Government and Public Involvement in Health Act 2007 amends the Local Government Act 2000, which now provides for the local assessment of new complaints that Members of relevant authorities may have breached the Code of Conduct. The Standards Committee (England) Regulations 2008 relate to the conduct of local authority Members and the requirements for dealing with this.

The Regulations set out the framework for the operation of a locally based system for the assessment, referral and investigation of complaints of misconduct by Members of authorities. They amend and re-enact existing provisions in both the Relevant Authorities (Standards Committees) Regulations 2001, as amended, and the Local Authorities (Code of Conduct) (Local Determination) Regulations 2003, as amended.

Signed:  **Date:** 29/7/10

Mr M Lynch
Chairman of Sub-Committee

DECISION NOTICE: REFERRAL FOR INVESTIGATION

Reference: Case No. 29 (ii) (a)

The Referrals (Assessment) Sub-Committee appointed by Huntingdonshire District Council resolved to exclude the public from the Sub-Committee's proceedings under paragraph 7(c) of Schedule 12A to the Local Government Act 1972 and paragraph 8(b) of the Standards Committee (England) Regulations 2008. In these circumstances, all parties associated with the complaint are requested to exercise caution when discussing or passing on information that is in the notice or about the notice.

Complaint

On 31st March and 20th April 2010, the Referrals (Assessment) Sub-Committee of this authority comprising Messrs M Lynch (Chairman) and G Watkins and Councillor A Hansard considered a complaint from Mrs J Rickman concerning the alleged conduct of Councillor C Thorne a member of Yaxley Parish Council. A summary of the complaint is set out below.

The complaint alleged that Councillor C Thorne had breached paragraphs 8, 9, 10 and 12 of the Parish Council's Code of Conduct which in summary state that –

- 8 (i) You have a personal interest in any business of your authority where either it relates to or is likely to affect –
 - (b) the well being or financial position of a member of your family or any person with whom you have a close association to a greater extent than the majority of other inhabitants of the parish.
- 9 (i) Where you have a personal interest in any business of your authority and you attend a meeting of your authority at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration or when the interest becomes apparent.
- 10 (1) Where you have a personal interest in any business of your authority you also have a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.
 - (2) (a) You do not have a prejudicial interest in any business of the authority where that business does not affect your financial position or the financial position of a person or body described in paragraph 8.
12. Where you have a prejudicial interest in any business of your authority –
 - (a) you must withdraw from the room or chamber where a meeting considering the business is being held.

As Chairman of the Parish Council's Finance and General Purposes Committee, it was alleged that Councillor Thorne was present at meetings during which business relating to staff matters was discussed. It was suggested that Councillor Thorne's son is employed by

the Parish Council and that in these circumstances he should have declared a personal and prejudicial interest in the matters under consideration and left the room where the meeting was held. In failing to make the necessary declaration and to leave the room it has also been alleged that Councillor Thorne voted on matters upon which he had a personal and prejudicial interest, that he intimidated and bullied his colleague Members to such a degree that it discouraged them from reporting these omissions and affected their ability to exercise free decision making.

Decision

In accordance with Section 57A(2) of the Local Government Act 2000, as amended, the Referrals (Assessment) Sub-Committee of the Standards Committee decided to refer the matter to the Monitoring Officer for investigation.

Potential Breaches of the Code of Conduct Identified

The Sub-Committee has identified below the paragraphs of the Code of Conduct which may apply to the alleged conduct. The Investigator will determine which paragraphs are relevant during the course of the investigation.

- Failing to declare a personal or prejudicial interest.

This Decision Notice is sent to the person or person(s) making the allegation, the Member against whom the allegation is made and to the Clerk of Yaxley Parish Council.

What happens now?

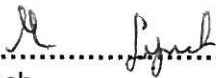
The Monitoring Officer will appoint an Investigating Officer to investigate the allegation of misconduct. Investigations are undertaken and a report completed within six months of the original complaint being assessed by the Referrals (Assessment) Sub-Committee.

Further information on the investigation process is available on the website of the Standards Board for England at www.Standardsboard.gov.uk

Terms of Reference

The Local Government and Public Involvement in Health Act 2007 amends the Local Government Act 2000, which now provides for the local assessment of new complaints that Members of relevant authorities may have breached the Code of Conduct. The Standards Committee (England) Regulations 2008 relate to the conduct of local authority Members and the requirements for dealing with this.

The local regulations set out the framework for the operation of a locally based system for the assessment, referral and investigation of complaints of misconduct by Members of authorities. They amend and re-enact existing provisions in both the Relevant Authorities (Standards Committees) Regulations 2001, as amended, and the Local Authorities (Code of Conduct) (Local Determination) Regulations 2003, as amended.

Signed:  Date: 29/4/10

Mr M Lynch
Chairman of Sub-Committee

DECISION NOTICE: NO FURTHER ACTION

Reference: Case No. 29 (ii) (b)

The Referrals (Assessment) Sub-Committee appointed by Huntingdonshire District Council resolved to exclude the public from the Sub-Committee's proceedings under paragraph 7(c) of Schedule 12A to the Local Government Act 1972 and paragraph 8(b) of the Standards Committee (England) Regulations 2008. In these circumstances, parties associated with the complaint are requested to exercise caution when discussing or passing on information that is in the notice or about the notice.

Complaint

On 31st March and 20th April 2010, the Referrals (Assessment) Sub-Committee of this authority comprising Messrs M Lynch (Chairman) and G Watkins and Councillor A Hansard considered a complaint from Mrs J Rickman concerning the conduct of Cllr C Thorne, a Member of Yaxley Parish Council.

The complaint alleged that Cllr C Thorne had breached paragraphs 3 (2) (b) and 3 (2) (c) of the Parish Council's Code of Conduct which states that –

- “3 (2) You must not –
- (b) bully any person;
- 3 (2) (c) You must not intimidate or attempt to intimidate any person who is or is likely to be –
- (i) a complainant;
 - (ii) a witness; or
 - (iii) involved in the administration of any investigation or proceedings in relation to an allegation that a Member (including yourself) has failed to comply with his or her authority's Code of Conduct.

It was alleged that Councillor Thorne in his position as Chairman of the Parish Council's Finance and General Purposes Committee had intimidated and bullied his colleague Councillors sufficiently to discourage them from reporting his failure to declare a personal and prejudicial interest in matters discussed at the meeting and that this alleged behaviour had affected their ability to exercise free decision making.

Decision

In accordance with Section 57A(2) of the Local Government Act 2000, as amended, the Referrals (Assessment) Sub-Committee of the Standards Committee decided that no action should be taken on the allegations.

Reasons for Decision

In reaching their conclusion the Sub-Committee were mindful in respect of paragraph 3 (2) (b) – that the assertion had been made by a person who had not been present at meetings

and that no specific evidence had been presented or incidents identified to substantiate the allegation of bullying.

In terms of paragraph 3 (2) (c) - this relates to the intimidation of a person involved in an investigation or hearing relating to the Code of Conduct. As neither the complainant nor Councillor Thorne were involved in an investigation on this matter at the time of the complaint, no action can be taken in respect of this allegation.

In making this decision, the Sub-Committee had cause to inspect the Minutes of meetings of the Parish Council and were of the view that they were insufficiently detailed and did not present an adequate record of the acts and decisions of the Council. It also would have been the Sub-Committee's expectation that the Minutes should have contained a summary of those items considered in private session which provided a record of their proceedings without disclosing any confidential information.

This Decision Notice is sent to the person making the allegation, the Member against whom the allegation was made and the Clerk to Yaxley Parish Council

Right of Review

At the written request of the complainant, the authority can review and change a decision not to refer an allegation for investigation or other action. A different sub-committee to that involved in the original decision will undertake the review.

We must receive the complainant's written request within 30 days from the date of this notice, explaining in detail on what grounds the decision should be reviewed.

If we receive a request for a review, we will deal with it within a maximum of three months of receipt.

Terms of Reference

The Local Government and Public Involvement in Health Act 2007 amends the Local Government Act 2000, which now provides for the local assessment of new complaints that Members of relevant authorities may have breached the Code of Conduct. The Standards Committee (England) Regulations 2008 relate to the conduct of local authority Members and the requirements for dealing with this.

The Regulations set out the framework for the operation of a locally based system for the assessment, referral and investigation of complaints of misconduct by Members of authorities. They amend and re-enact existing provisions in both the Relevant Authorities (Standards Committees) Regulations 2001, as amended, and the Local Authorities (Code of Conduct) (Local Determination) Regulations 2003, as amended.

Signed: *M. Lynch* **Date:** 29/4/10

Mr M Lynch
Chairman of Sub-Committee

GUIDANCE TO ASSIST ASSESSMENT OF CASE

EARLY GUIDANCE RECEIVED FROM THE STANDARDS BOARD ON THE CONDUCT OF AN ASSESSMENT

Which complaints will we refer for investigation?

We decide that a matter should be investigated when we believe that it meets one of the following criteria:-

- It is serious enough, if proven, to justify the range of sanctions available to the Adjudication Panel for England or local Standards Committees;
- It is part of a continuing pattern of less serious misconduct that is unreasonably disrupting the business of the authority and there is no other avenue left to deal with it, short of investigation;
- In considering this, we will take into account the time that has passed since the alleged conduct has occurred.

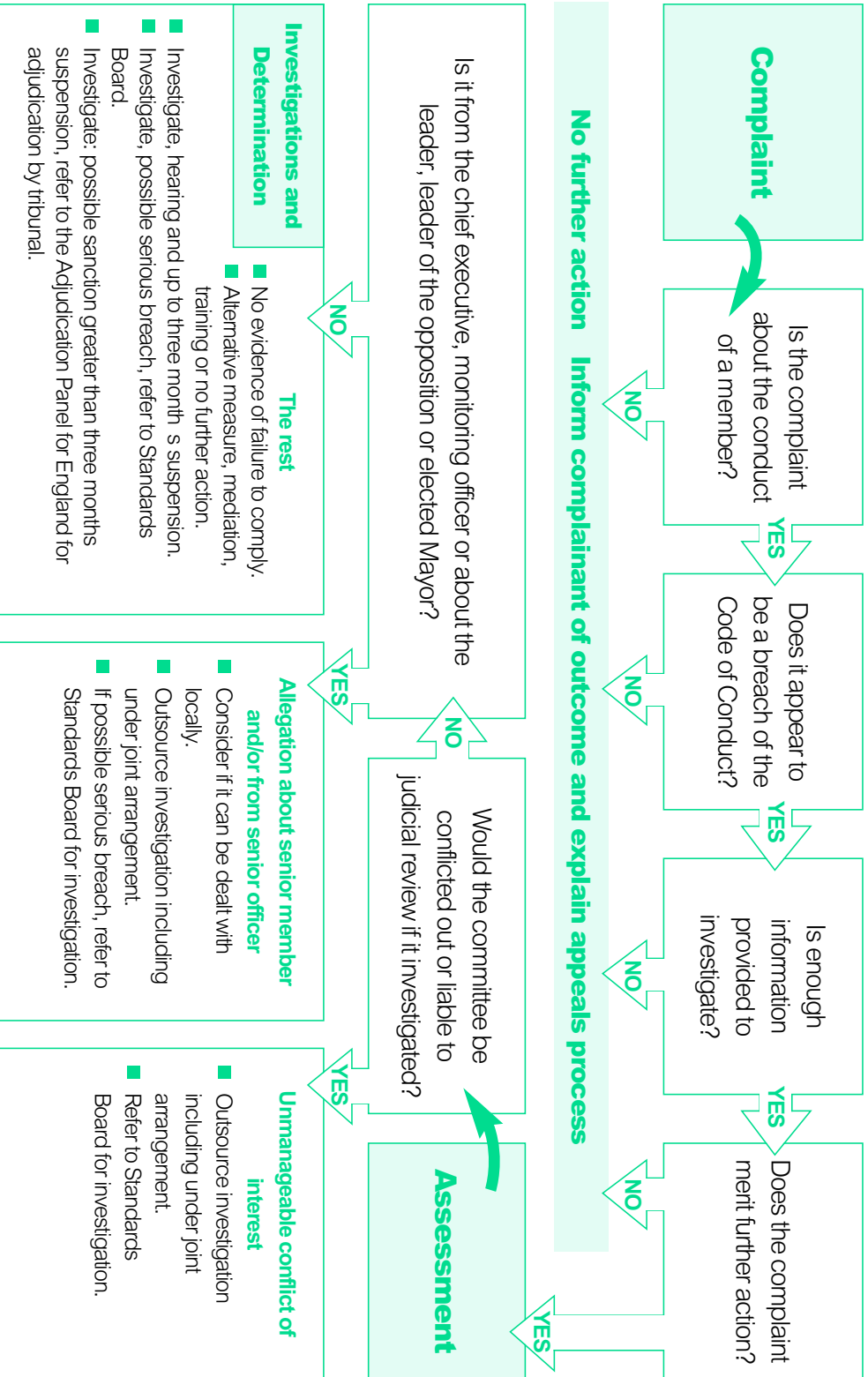
Which complaints are we unlikely to refer for investigation?

We are unlikely to decide that a complaint should be investigated if it falls into any of the following categories:-

- We believe it to be malicious, relatively minor or tit-for-tat;
- The same, or substantially similar, complaint has already been the subject of an investigation or enquiry and there is nothing further to be gained by seeking the sanctions available to the Adjudication Panel or the local Standards Committee;
- The complaint concerns acts carried out in the Members' private life when they are not carrying out the work of the Authority or have not misused their position as a Member;
- It appears that the complaint is really about dissatisfaction with a Council decision;
- There is not enough information currently available to justify a decision to refer the matter for investigation.

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Local assessment complaint handling chart



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Agenda Item 5

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